

P.O. Box 1210 520 Airpark Drive Tullahoma, TN 37388 800-342-3086 ascend.org

## **Donation Guidelines**

Ascend Federal Credit Union is proud to support nonprofit organizations located in Middle Tennessee. Organizations seeking funding should have a specific focus in promoting one or more of the following areas:

- Health, wellness, and improved quality of life
- Financial literacy and quality education
- · Scholarship and leadership for children and young adults
- · Prevention of disease, neglect, abuse, and hunger

## **Funding Limitations**

Support will not be provided for:

- Any group which is not qualified as a nonprofit, tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code (proof required)
- Organizations which do not serve an area of Middle Tennessee
- Groups or individuals seeking funds for contests, pageants, trips, or conventions
- Lobbying, partisan, religious, or political groups
- Sponsorship of individuals participating in cause-related events; e.g. walks, runs, etc.
- Sponsorships submitted by a third party on behalf of an organization

## Procedures

Organizations seeking support are required to complete the application at ascend.org/donations. Requests received in-person or via telephone, mail, or email will not be accepted. Requests received in person, via telephone, or by mail will not be accepted.

Please include the following documentation and details:

- Organization name, contact name, and mailing address
- 501(c)(3) documentation
- Statement of organization's purpose
- Amount requested or sponsorship options, if applicable
- Purpose/intended use for the contribution
- Description of how Ascend will be acknowledged for the contribution

Due to the volume of requests, please allow 45 days to receive a response. Requests which require an immediate decision will not be considered. All responses will be communicated to the email address from which the request was received.